Workstation : MSD

Version No. : 01

Revision No. : 04

Effective Date : 09/01/2017

***INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA***

*Fax No. : 03-6196 4997/4998*

Executive Director

Management Services Division  
Level 3, Administration Building

International Islamic University Malaysia

P.O. Box 10, 50728 Kuala Lumpur

*(Attn: Sr. Norsuriyati bt. Abdullah)*

Dear Sr.,

*Assalamualaikum Warahmatullahi Wabarakatuh*

**NOTICE OF APPOINTMENT**

Name : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Staff No. : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Post : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Kulliyyah/Department : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

It is hereby confirmed that the above named officer has reported for duty at this Kulliyyah/Department for his/her **\*permanent** / **temporary** / **contract** basis on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you. *Wassalam.*

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Dean/ Director/ Head

Signature and Official stamp

*\* Delete where not applicable.*