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Effective Date: 1/11/2018

Workstation: SDC

**SPORTS DEVELOPMENT CENTRE**

**IIUM MUSTANGS COACH**

**APPLICATION FORM**

**SPORT: …………………………….......…**

**INSTRUCTIONS TO APPLICANTS**

Please complete Section A, please specify the area in which you would like to apply for and attach any documents related to you expertise and experience in the area of your specialization. Please submit this form to the following address:

Sports Development Centre

International Islamic University Malaysia

53100 Jalan Gombak, Kuala Lumpur

**SECTION A (To be completed by the Applicants)**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **Name :** | | |
| **2** | **Staff No./Matric No:** | **3** | **MyKad / Passport No:** |
| **4.** | **Postal Address :** | | |
| **5.** | **Fax :** | **6** | **E-Mail :** |
| **7.** | **Marital Status : Single / Married** | **8** | **Date of Birth:** |
| **9** | **Telephone: (Home) : (Office) : (H/P) :** | | |
| **10** | **Language Proficiency : (English)**  **Excellent Good Fair Poor** | **11** | **Gender :** |
| **12** | **Kulliyyah / Centre / Division / Office :** | **13.** | **Nationality :** |
| **14.** | **Present position: (in IIUM or outside. Attach a separate sheet if necessary)**  **………………………………………………………………………………………………………………………..**  **…………………………………………………………………………………………………………………………** | | |

Please provide the following information. (Attach a separate sheet if necessary)

|  |  |  |
| --- | --- | --- |
| **EDUCATIONAL HISTORY** | | |
| **School/University/Institution Attended** | **Year** | **Qualification** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

|  |  |  |
| --- | --- | --- |
| **COACHING QUALIFICATION** | | |
| **Institution / Entity** | **Year** | **Qualification** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

Working experience, including any part-time or full-time employment in IIUM or outside (Attach a separate sheet if necessary). Applicants should attach their resume with this application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization** | **Position** | | **Duration** |
| **1.** |  | |  |
| **2.** |  | |  |
| **3.** |  | |  |
| **Any award/outstanding achievement / Projects/Activities that are related to the area of your intended work (Attach a separate sheet if necessary).** | | | |
| **Please explain in few sentences why you would like to be appointed in the work that you have applied for (Attach a separate sheet if necessary):** | | | |
| **Signature :** | | **Date :** | |

**SECTION B - To be completed by Officer In-charge**

|  |  |  |
| --- | --- | --- |
| **1** | **Date of receiving the application: ………………………………** | |
| **2** | **Expected Date of Reporting for duty: ............................** | |
| **3** | **Remarks (if any) :** | |
| **Signature and Stamp :** | | **Date :** |