

ATTENTION TO ALL GRADUATING STUDENTS (POSTGRADUATE)

APPLICATION FOR RESIT EXAMINATION IN SEMESTER 1, SESSION 2020/2021

PROCEDURE FOR RESIT APPLICATION:

- 1) THE FORM CAN BE OBTAINED FROM THE RESPECTIVE CENTRE OF STUDIES (i.e. KULLIYAHS/ INSTITUTES). PLEASE READ CAREFULLY AND UNDERSTAND THE RULES AND REGULATIONS FOR RESIT EXAMINATION.
- 2) STUDENT MUST REGISTER FOR THE RESIT COURSE(S) IF THE COURSE(S) IS (ARE) OFFERED IN THE CURRENT SEMESTER, OTHERWISE YOU WILL HAVE TO APPLY FOR REGISTRATION ON INDEPENDENT STUDY BASIS.
- 3) COMPLETE THE FORM AND SUBMIT TOGETHER WITH YOUR LATEST REGISTRATION CONFIRMATION SLIP.
- 4) THE FEE OF **RM100** PER COURSE WILL BE CHARGED UPON SUBMISSION OF THE FORM. PAYMENT IS TO BE MADE TO IUM **OPERATING ACCOUNT: 14070000004716**.

PERIOD OF APPLICATION FOR RESIT

THE ABOVE EXERCISE WILL COMMENCE FROM **11 – 22 OCTOBER 2020 (SUNDAY – THURSDAY)** FOR PAGOH AND **12 – 23 OCTOBER 2020 (MONDAY – FRIDAY)** FOR GOMBAK AND KUANTAN CAMPUS.

NOTE :

APPLICATION AFTER THE DEADLINE WILL NOT BE ENTERTAINED.

Postgraduate Policies and Regulations clause 15.4 Re-sit Examination as attached.

15.4 **Re-sit Examination**

- 15.4.1 A graduating student who obtains the minimum CGPA for graduation but fails in one or two courses will be given a 'Conditional Pass' status and may be allowed to resit for that course subject to the following conditions:
- i. The student has registered for the course and fulfilled at least 80% of the attendance requirement but obtained C- or below or carried over (CO) grade.
 - ii. The student was not barred or had not withdrawn from the course he intends to resit.
 - iii. A fee of RM100.00 must accompany every application for resit examination.
 - iv. The student should also register for the course if he is still within the study period, and it will be dropped automatically by the CPS, if he passes the resit examination.
 - v. The students will be dismissed, if he fails in the resit examination, if his study period has exhausted.
- 15.4.2 A student is allowed to apply for a maximum number of three (3) courses for re-sit examination subject to the approval by the Dean of the Kulliyyah.
- 15.4.3 The student who fails in the resit examination must continue with the course and sit for the end of semester examination.
- 15.4.4 Only one attempt at resit is allowed per course.
- 15.4.5 The re-sit examination will be graded on a 'Pass on Resit' (PR) 'Fail on Resit' (FR) basis and will not affect the overall CGPA.